

## --Copper Hills' Library Student Aide Requirements--

Interested in helping in the library? Become a Library Student Aid! Students in grades 4-6 are eligible to work in the library one day a week before school or during their recess. We're looking for responsible, hard workers with great attitudes, and we'd love for you to join us! What requirements must you meet to be a Library Helper? Students must be in 4-6 grade, maintain a passing grade in all subjects, and an "S" in conduct. Please fill out the application below. Mrs. Burger will let you know which times and days you will be assigned to help in the library. **\*\*Requirement for Block CH is 10 days (20 recesses) completed to earn your Block CH points. --Signed off by Mrs. Burger.**

Once selected, the library helper duties include the following:

- |   |   |
|---|---|
| A. Reporting to the Library on their assigned day & time each week. | B. Organizing & Shelving Books          |
| C. Marking Reading Counts Books with Leveled Stars.                 | D. Assist Students Find Books/Resources |
| E. Helping Students with Technology.                                | F. Various Other Tasks                  |

**Volunteer Times:** (Please indicate first (1), second (2), and third (3) choice)

Choice \_\_\_ Monday      \_\_\_ 7:45-8:20AM      \_\_\_ 1<sup>st</sup> recess      \_\_\_ after lunch.

Choice \_\_\_ Tuesday      \_\_\_ 7:45-8:20AM      \_\_\_ 1<sup>st</sup> recess      \_\_\_ after lunch.

Choice \_\_\_ Wednesday      \_\_\_ 7:45-8:20AM      \_\_\_ 1<sup>st</sup> recess      \_\_\_ after lunch.

Choice \_\_\_ Thursday      \_\_\_ 7:45-8:20AM      \_\_\_ 1<sup>st</sup> recess      \_\_\_ after lunch.

Choice \_\_\_ Friday      \_\_\_ 7:45-8:20AM      \_\_\_ 1<sup>st</sup> recess      \_\_\_ after lunch.

**Library Assistant Application:** (If you are interested in being a student library assistant, please complete the application below and return it to Mrs. Burger. Please print when filling out the application.)

Name: (First and last) \_\_\_\_\_ Teacher: \_\_\_\_\_

List two reasons you would like to be a library helper.

1. \_\_\_\_\_
2. \_\_\_\_\_

What skills do you have that would make you a great library helper?

\_\_\_\_\_  
\_\_\_\_\_

**Are you willing to work in the library one day a week until the end of semester? Yes or No**

*I understand that if chosen to be a student library assistant, I must report to work on time and be responsible for completing my work. I understand that if I do not report to work on time and/or do not complete my responsibilities, I can lose my job and/or not receive Block CH credit.*

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I have read and understand my part of this agreement.

Student's Signature: (that means in cursive only) \_\_\_\_\_ Date: \_\_\_\_\_

I understand that \_\_\_\_\_ is applying to be a student library assistant and will need to report to the library at their appointed time; one day a week if selected.

Teacher's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**"Making a Difference...Miner Strong!!!**